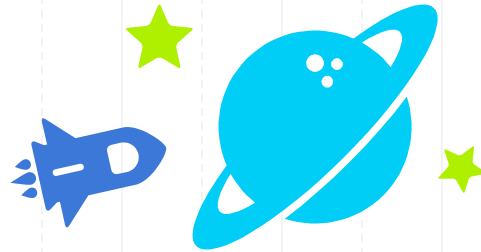


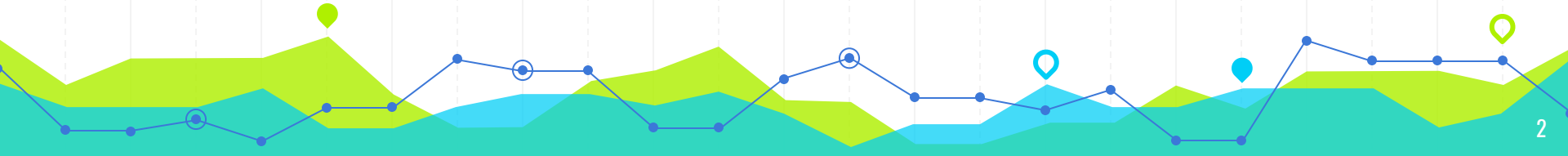


Order Processing - Restructure the Packing List

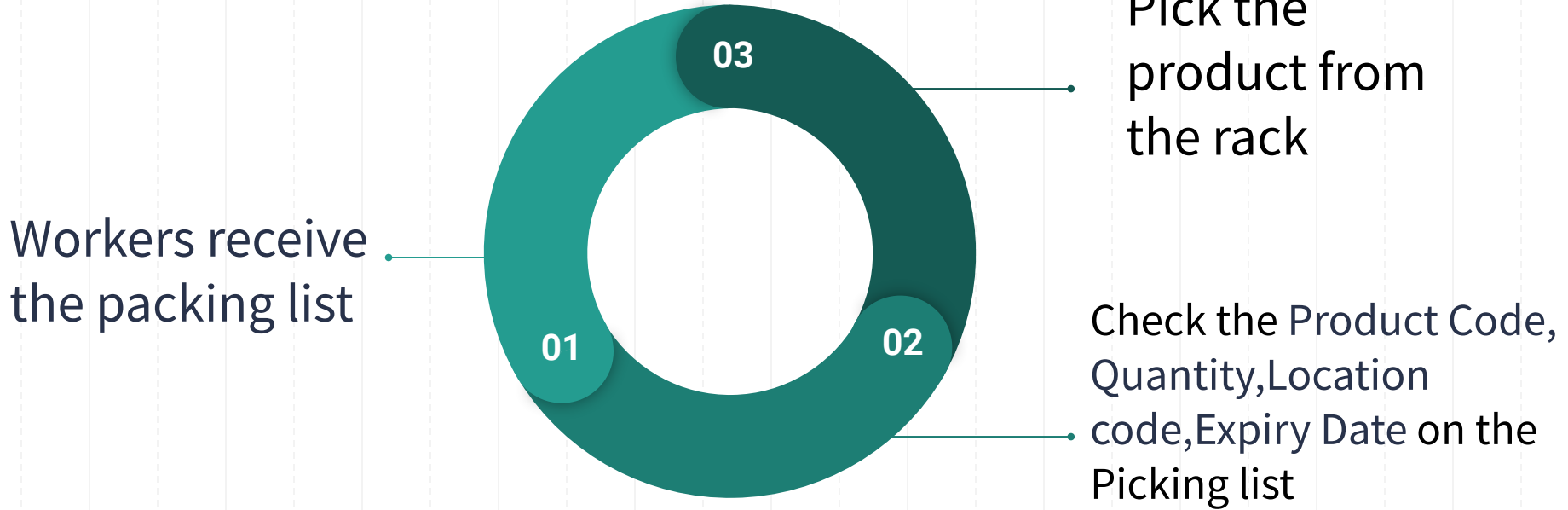
The Hang Seng University of Hong Kong
Cheng Wing Ching Christy
Cheung Man Yee Cathy
Lam Nga Kwan Charlie
Mak Ka Hei Agatha



Testing time

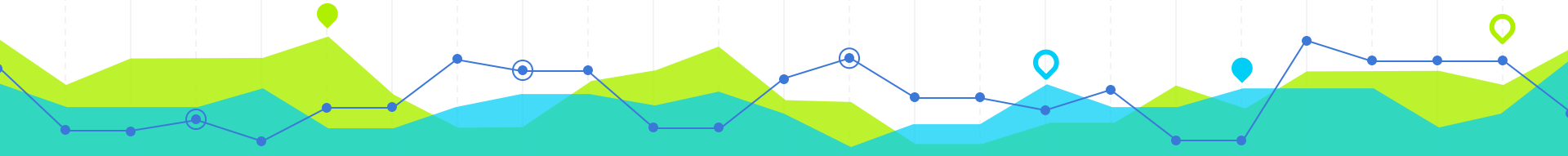


Process of Picking



Problems of the existing Packing List

1. Displayed too much information on Packing List
2. Words are too small
3. The required columns are separated



Problem Focus - Packing List

Power Hub Ltd.

COPY

Picking List (Individual)

Route / Truck: A1

Principal: P20 SUNWA MARKETING CO., LTD.
 Warehouse: P0020 Sunwa
 Pick No: 29125

Order Number: 10183408
 Customer Ref: SI190207864
 Delivery Date: 22/02/2019

Print Date: 2/22/2019
 Print Time: 10:33:48AM
 Print Status: Reprinted

Customer Name: P20-076B4
 COLOURMIX COSMETICS CO.,LTD. (卓爾廣場)
 Address: 地下G09-10號舖
 卓爾廣場
 屯門 石排頭徑1號

no	Product Code	Product name	InvType W/H	Packing	Picking Qty			Location	Lot Number Barcode	Expire Date	Weight	Volume	Total PCE	
					CS	PK	PCE							
1	UC014	Silcot Velvety Touch Cotton Twin Pack 2BD 164/30 TW (Puff)	Normal Sunwa	30X1			3	24A15	181220161819 4903111256914	18/12/2021	0.42	0.0091	3	
2	UC026	CHOURITAI MASK REGULAR SIZE 7PCS	Normal Sunwa	60X1			6	25B07	190218105900 4903111901937	16/02/2022	0.19	0.0038	6	
3	GB243	GATSBY POWDERED OIL CLEAR PAPER 70'S	Normal Sunwa	36X1			3	33B01	190117083526 4902806196689	17/01/2022	0.09	0.0004	3	
4	KM332	HEROINE MAKE LONG STAY SHARP GEL LINER #01	Normal Sunwa	48X1			3	39A01	190116092143 4901433076449	12/01/2022	0.00	0.0036	3	
5	SS174	ORA2 ME STAINCLEAR TOOTHPASTE NATURAL MINT 140G	Normal Sunwa	48X1			3	40A03	已標新LABEL 4891163191607	09/01/2022	0.51	0.0014	3	
6	SS175	ORA2 ME STAINCLEAR TOOTHPASTE PEACH MINT 140G	Normal Sunwa	48X1			3	41A03	已標LABEL 4891163191614	15/12/2021	0.51	0.0014	3	
7	GB360	GATSBY STYLING SPRAY MAT & HARD 160G	Normal Sunwa	36X1			3	41A05	180908112932 6921439805957	06/09/2021	0.77	0.0023	3	
8	MDL105	BIFESTA CLEANSING SHEET MOIST	Normal Sunwa	24X1			3	42A02	190110162537 4902806405439	07/01/2022	1.08	0.0032	3	
9	MDL139	BARRIER REPAIR FACIAL MASK TIGHTENING 10PCS	Normal Sunwa	6X6			3	45A01	181015093120 4902806101249	15/10/2021	0.99	0.0033	3	
10	MDL107H	Bifesta Eye Make Up Remover Twin Set + Cleansing Lotion Moist 30ml	Normal Sunwa	36X1			12	45A08	PACKING20190211 4891163191331	17/01/2022	0.00	0.0069	12	
Total:							0	0	42			4.56	0.0353	42

附件 3

W

Page 1 of 1



Suggested Solution

Solution

● Cut the unrelated columns

- a. Product Name
- b. InvType W/H
- c. Packing
- d. Lot Number Barcode
- e. Weight

● Increase the font size

Size: From 12 to 16



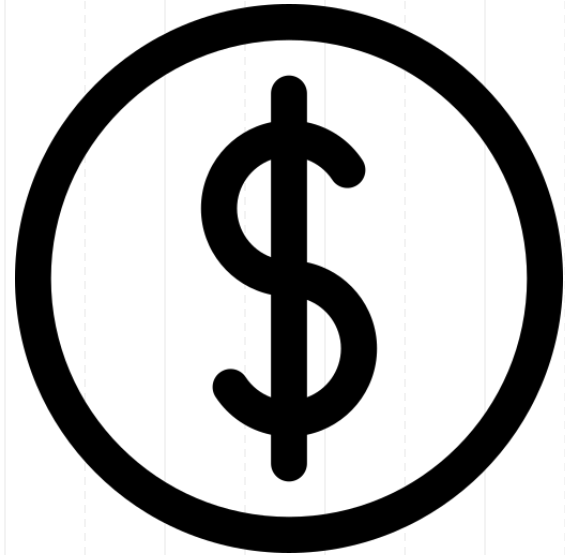
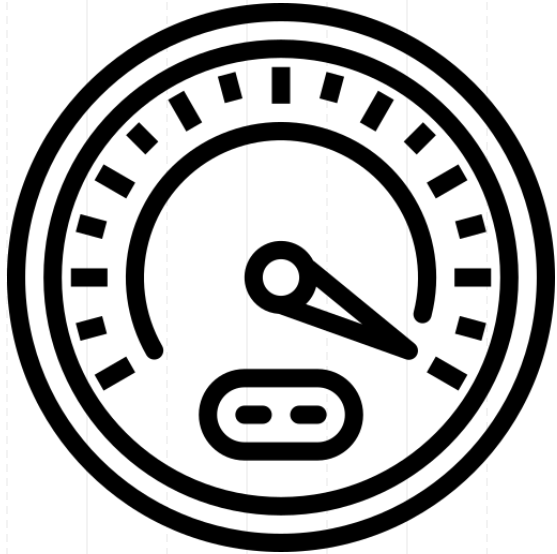
Revised Version

ROUTE / TRUCK: A1

Principal:	P20 SUNWA MARKETING GO., LTD.	ORDER NUMBER:	10183408	CUSTOMER NAME:	P20-076B4 COLOURMIX COMESTIC
Warehouse:	P0020	CUSTOMER REF:	SI190207895	ADDRESS:	地下 G09-10 號
Pick No:	29125	DELIVERY:	22/2/2019		卓麗廣場 石排徑 1 號

No	Product code	Packing Qty	Location	Expiry Date	TOTAL PCE
1	UC014	3	24A15	18/2/2021	3
2	UC026	5	25B07	12/2/2021	5
3	GB243	3	33B01	25/2/2021	3
4	KM332	8	39A01	18/2/2021	8
5	SS174	6	40A03	22/2/2021	6
6	SS175	4	41A03	18/2/2021	4
7	GB360	5	45A08	12/2/2021	5
8	MDL105	3	45A08	25/2/2021	3
9	MDL139	8	46A16	18/2/2021	8

Improvement



Speed

- Speed up when reading less information



Cost

- Reduce the cost by using half of A4 paper
- Assume: 5000 sheets/month
- Original : A4 5000 sheets = \$ 268
- Now : A4 5000 sheets /2 = \$ 134

SAVE : \$ 134 /5000 sheets



Double 'A' A4 80gsm 影印紙

價錢 : \$ ~~HKD29.00~~

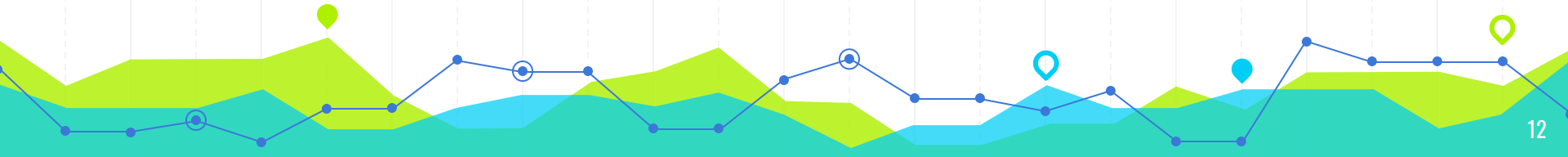
特價 : \$ **HKD26.80**

(買 25 拈 每拈 \$ 26.80)

- 貨品名稱 : DOUBLE A 80 gsm A4 環保影印紙
- 貨品包裝 : 5包/箱
- 貨品定價 : \$29.00

Total Problem Solution

- Faster turnover rate of the racking storage
- Value-added service
 - Increase accuracy of pick and pack





*Start from whenever the project is
Accepted*





The End

Thank you